

Local Health Department Outreach Office

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Vision:

To improve the delivery of public health services to Hoosiers through collaboration with local health departments.

Mission:

The Local Health Department Outreach Office strengthens the partnering and collaboration between the Indiana State Department of Health and the local health departments through communication, customer services and education/training.

Provide customer service to local health departments (LHDs).

Streamline communication between ISDH and the LHDs.

Objectives:

Create tools to assist LHDs.

Provide other divisions of the ISDH or other state agencies with a LHD perspective.

ISDH-LHD Conference
Calls/Webcasts

Local Health
Maintenance Fund and
LHD Account

Programs:

Public Health Nurse
Conference

LHDResource
SharePoint Site

LHDResource Site

Don't let the name **SharePoint**
scare you, it's just like any
other web site . . .

Only better!

What is SharePoint?

A Microsoft application is a web site where the users can interact with other users and add information.

What is SharePoint?

- Keeps everyone up-to-date.
- Makes common information available to large numbers of people.
- Allows people the ability to connect with each other.

What is SharePoint?

- Makes it easy for users to target content that is relevant to their job.
- Allows LHDs to post documents to be shared.
- Helps save space on your computer's hard drive.

SharePoint is browser-based



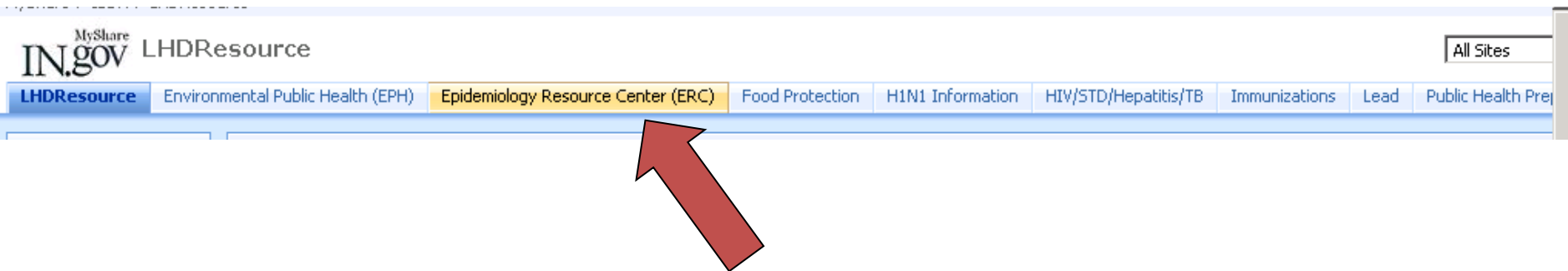
- **SharePoint** can be accessed with Microsoft Internet Explorer or Mozilla Firefox.
- It is a user-friendly infrastructure.
- **SharePoint** is connected by links, just like a web site.



Type the URL.

The LHDResource
Homepage can also be
accessed from the
MyShare or
ISDH web sites.

Tabbed Browsing



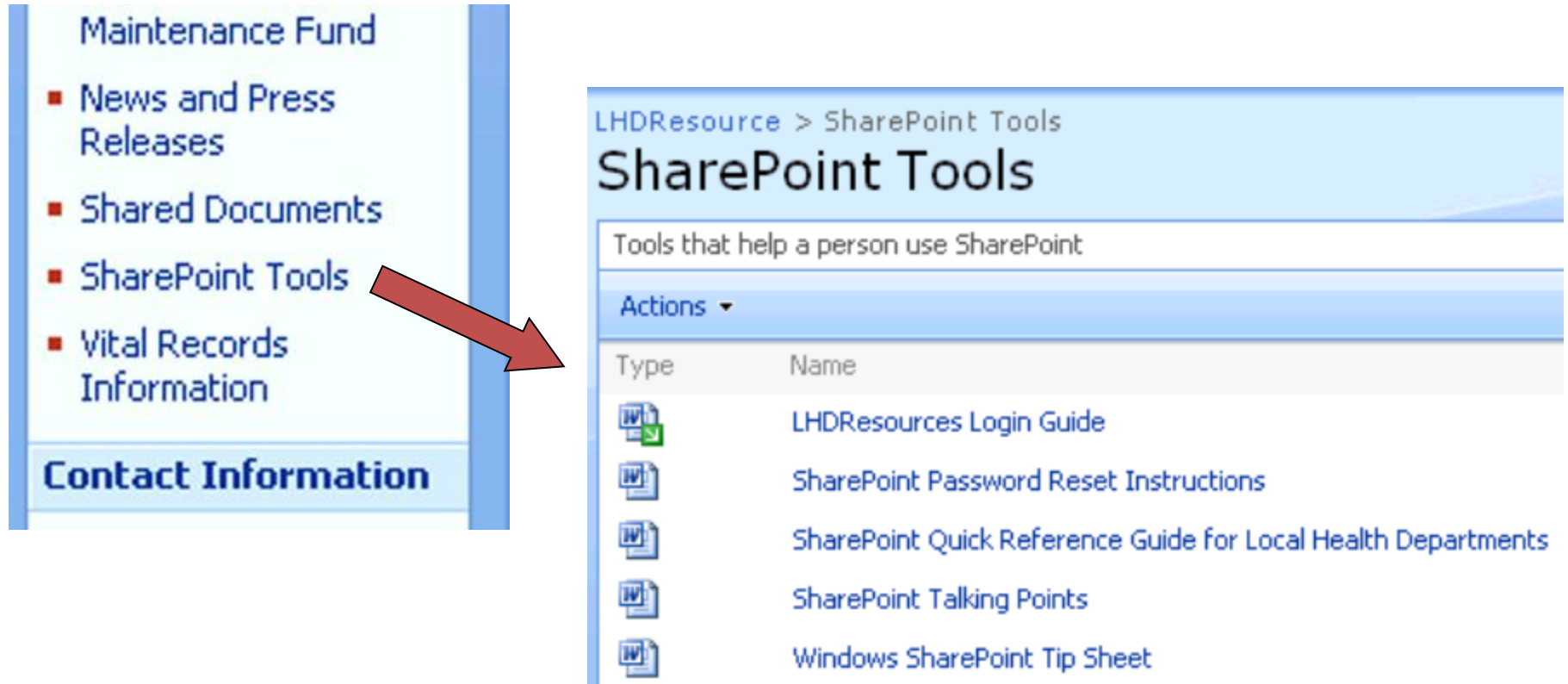
- Access the ISDH Divisions by clicking on the tabs at the top of the page.

LHDResource	Environn
View All Site Content	
General Resources	
▪ 2009 Public Health Nurse Conference Materials	
▪ Accreditation and Quality Improvement	
▪ Health Officer Materials	
▪ Indiana Code for Local Health Departments	
▪ ISDH Lab	
▪ ISDH-LHD Conference Calls	
▪ LHD Trust Fund	
▪ Local Health Maintenance Fund	
▪ News and Press Releases	
▪ Shared Documents	
▪ SharePoint Tools	
▪ Vital Records Information	
Contact Information	
▪ Contacts	
▪ Links	
Discussions	
▪ Conference Call Agenda Items	
▪ General Discussion	
▪ Job Postings	
Surveys	

Table of Contents

- Access General Resources by clicking on link.
- News and Press Releases, Surveys, Discussions, Contacts.

SharePoint Tools



The image shows a SharePoint navigation menu on the left and a list of tools on the right. A red arrow points from the 'SharePoint Tools' link in the menu to the 'SharePoint Tools' page.

Navigation Menu:

- Maintenance Fund
- News and Press Releases
- Shared Documents
- SharePoint Tools
- Vital Records Information
- Contact Information






SharePoint Tools Page:

LHResource > SharePoint Tools

SharePoint Tools

Tools that help a person use SharePoint

Actions ▾

Type	Name
	LHResources Login Guide
	SharePoint Password Reset Instructions
	SharePoint Quick Reference Guide for Local Health Departments
	SharePoint Talking Points
	Windows SharePoint Tip Sheet

- Basic instructions on how to use **SharePoint**.
- Including the “Quick Reference Guide for LHDs.”

Announcements

[illegible]

- Announcements are posted by LHDs.
- Can contain additional documents to be viewed.

Events Calendar

Events

November, 2009						
Expand All Collapse All 1 Day 7 Week 31 Month						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 2:00 PM Weekly H1N1 Webcast	3	4	5	6	7
8	9 2:00 PM Weekly H1N1 Webcast	10	11	12	13 9:30 AM LHD ISDH Public Health Conference Call 9:30 AM CHIRP User Group Meeting	14
15	16 2:00 PM Weekly H1N1 Webcast	17 3:00 PM NACCHO Accreditation Preparation and Quality Improvement	18 9:00 AM I-NEDSS Trainings: Preparedness District 5	19 11:00 AM Indiana Immunization Coalition	20	21
22	23 2:00 PM Weekly H1N1 Webcast	24	25	26	27	28
29	30 2:00 PM Weekly H1N1 Webcast	Environmental Health Specialists Annual Basic Training			4 9:30 AM CHIRP User Group Meeting	5

13

9:30 AM
LHD ISDH Public
Health
Conference Call
9:30 AM
CHIRP User
Group Meeting

- Your events can be posted.
- Send your event to the LHD Outreach Office if you want it posted.

Search Engine

This Site: LHDResource  Advanced Search

Sign In | 

This Site: LHDResource  Advanced Search

ns | Lead | Public Health Preparedness | Chronic Disease ▾

Contacts

	Last Name	First Name	Business Phone	E-mail Address
3:58 PM	Hampshire	Beth	317-233-7570	bhampshire@isdh.in.gov
esday, at	Trimble	Jessica	317-2346623	jtrimble@isdh.in.gov

Public Health News from Around the State

2:25 PM **"health department" AND Indiana - Google News**
Flu experts warn against complacency - WISH
Briefs - South Bend Tribune
2 counties easing access to flu shots - Fort Wayne Journal Gazette
Health department to host free H1N1 clinic - Greene County Daily World
3:54 PM Health code violations investigated at Freedom Hall - WHAS 11.com (subscription)

General Discussion

Actions ▾ 1 - 20 ▸

	Subject	Created By	Replies	Last Updated
1:08 PM	H1N1 Standing Order	County, LaPorte	1	10/21/2009 1:17 PM
	Environmental Health Emergency Response	Caldwell, Dwayne	2	8/3/2009 10:05 AM
ilth pose	Storage/Preparedness/Imm clinic trailer	County, Greene	4	7/22/2009 2:55 PM
	change of bedrooms letter	Caldwell, Dwayne	0	6/26/2009 4:23 PM
1:55 PM	Septics installed without a permit	Caldwell, Dwayne	3	6/19/2009 9:58 AM
	Septic permits on computer	Caldwell, Dwayne	2	6/19/2009 9:51 AM

- Search topics on LHDResource site.
- Advance Search helps narrow your inquiry.

Food Protection Page

Food Protection

Information from the Food Protection Division of ISDH will be posted to this page.

General Food Protection Announcements

Food Protection Staff contact information 11/12/2009 12:15 PM
by Farrell, Sharon
- The November 2009 map listing Field Staff is found under "Documents"; "Map".
- Updated **Food Staff by County** contact information is found on the Food Protection home page by scrolling right.

County of Origin labeling (COOL) website update 10/26/2009 2:20 PM
by Farrell, Sharon
The country of origin labeling (COOL) website has recently been modified. Please visit www.ams.usda.gov/cool.

Updates include:

- A Podcast (available in both English and Spanish) – listed as the first bullet point under the heading...

URL for Purdue Webcast on July 15, 2009 on HEA 1309 @ 7/24/2009 9:57 AM
by Gilliam, Scott

Food Bytes Food Protection Newsletter 7/23/2009 12:08 PM
by Farrell, Sharon
The Summer 2009 Food Bytes is at: <http://www.in.gov/isdh/21061.htm>

Link to Purdue Fact sheet for HBV's 7/20/2009 2:40 PM
by Farrell, Sharon
<http://www.ag.purdue.edu/foodsci/Documents/IN-HEA-1309-fact-sheet.pdf>

■ Add new announcement

Program Field Staff By County

Type	County	Field Staff	E mail Address
	Benton	Stanley Danao	sdanao@isdh.in.gov
	Jasper	Rhonda Madden	rmadden@isdh.in.gov
	Lake	Rhonda Madden	rmadden@isdh.in.gov
	LaPorte	Rhonda Madden	rmadden@isdh.in.gov
	Newton	Rhonda Madden	rmadden@isdh.in.gov
	Porter	Rhonda Madden	rmadden@isdh.in.gov
	Pulaski	Rhonda Madden	rmadden@isdh.in.gov
	Starke	Rhonda Madden	rmadden@isdh.in.gov
	Tippecanoe	Stanley Danao	sdanao@isdh.in.gov
	Carroll	Stanley Danao	sdanao@isdh.in.gov
	Cass	Stanley Danao	sdanao@isdh.in.gov
	Fulton	Stanley Danao	sdanao@isdh.in.gov
	Marshall	Rhonda Madden	rmadden@isdh.in.gov

Count = 94

- Surveys
- Announcements
- Pictures
- Contact List by County

General Discussion

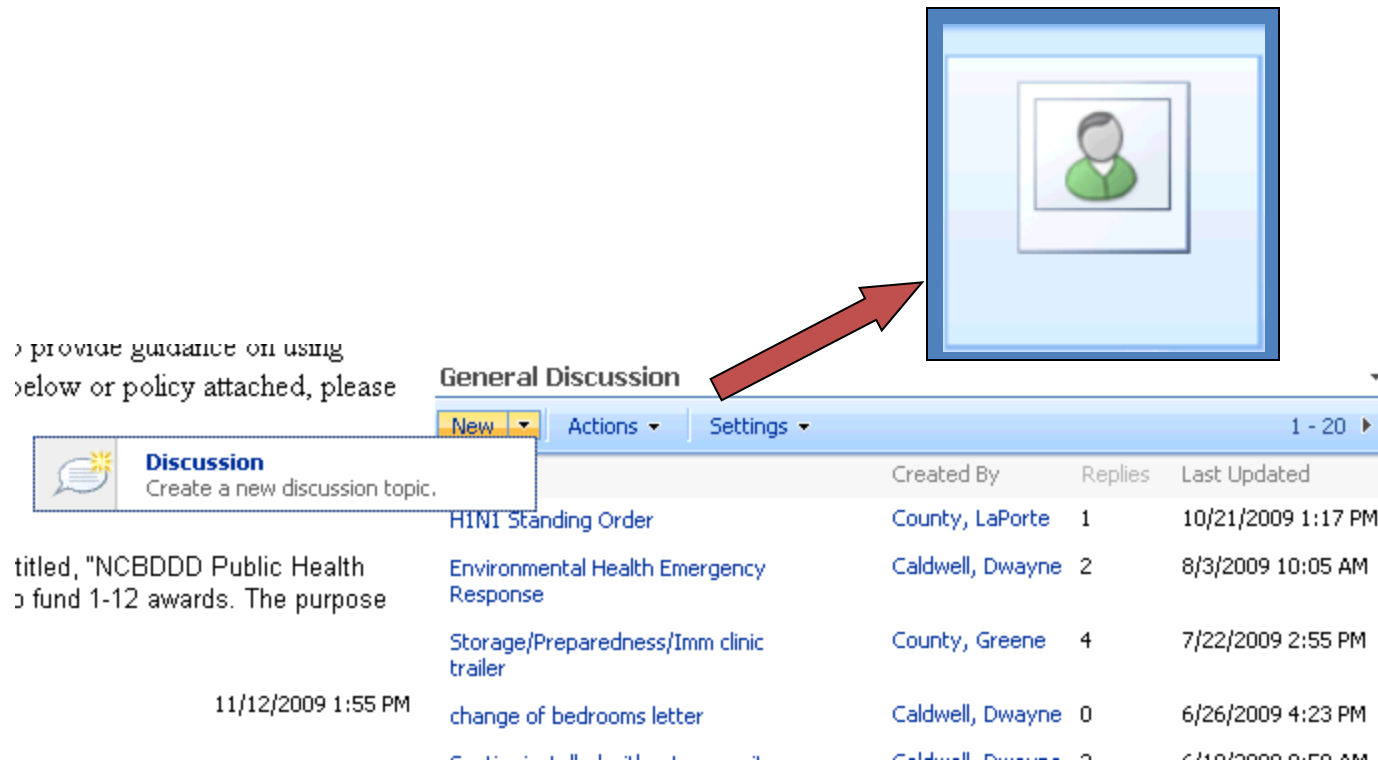
provide guidance on using
below or policy attached, please

General Discussion

New Actions Settings 1 - 20

Discussion
Create a new discussion topic.

	Created By	Replies	Last Updated
HINI Standing Order	County, LaPorte	1	10/21/2009 1:17 PM
Environmental Health Emergency Response	Caldwell, Dwayne	2	8/3/2009 10:05 AM
Storage/Preparedness/Imm clinic trailer	County, Greene	4	7/22/2009 2:55 PM
change of bedrooms letter	Caldwell, Dwayne	0	6/26/2009 4:23 PM
	Caldwell, Dwayne	0	6/16/2009 8:55 AM



- Start a dialogue with other health departments.
- Start discussions to find out how other departments address issues.
- Example: A discussion about how much to charge for Public Pool permits.



Start a Discussion

- Type Subject and Body.
- Option to check spelling.
- Attach files as needed.
- Click OK.

LHDResource > Environmental Public Health (EPH) > Environmental Public Health Discussion Board > New Item

Environmental Public Health Discussion Board: New Item

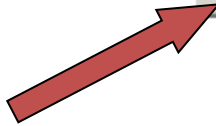
OK Cancel

 Attach File |  Spelling... * indicates a required field

Subject *	Electronic Pool Records
Body	Could the departmetns that have electronic records share with the rest of us what kind of database they use. What type of info they record, etc?

[Click for help about adding HTML formatting.](#)

OK Cancel



Add Documents

MyShare > ISDH > LHDResource

Welcome Paozols, Alex | My Links |

Environmental Public Health (EPH)

LHDResource | **Environmental Public Health (EPH)** | Epidemiology Resource Center (ERC) | Food Protection | H1N1 Information | HIV/STD/Hepatitis/TB | Immunizations | Lead | Public Health Preparedness | Chronic Disease | **Site Actions**

View All Site Content

Documents

Lists

- Environmental Public Health Staff List
- EPH Request for Assistance

Discussions

Sites

People and Groups

Recycle Bin

LHDResource > Environmental Public Health (EPH)

Items from the Environmental Public Health Division of ISDH will be posted on this site.

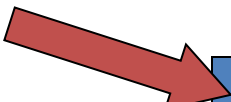
Environmental Public Health Documents

Type	Name	Modified By
	Subsurface Drip Systems	Mettler, Mike
	Interpretation, 410 IAC 6-8-1, ATUs (09-06-01)	Mettler, Mike
	Final Inspection Form 11_15_2006	Mettler, Mike
	08-09-08_Composting_and_Incinerating_Toilets_Guidance	Mettler, Mike
	Nitrate-Legislative Report 081223	Mettler, Mike
	OS Rule Talking Points February 2009	Mettler, Mike
	6-8 2 WMMC 09-03	Mettler, Mike
	SE-2006-01 Tire Chips Guidance letter 06-01-03	Mettler, Mike
	OS-05-02, 06-01-06 Chamber SAF Standards (Final, Revision 1)	Mettler, Mike

Add new document

Environmental Public Health Discussion Board

Subject
ISDH Sanitary Engineering Contacts
Electronic Pool Records
DOT Hazmat Training
Emergency Response
Change of Bedrooms letter
Add new discussion

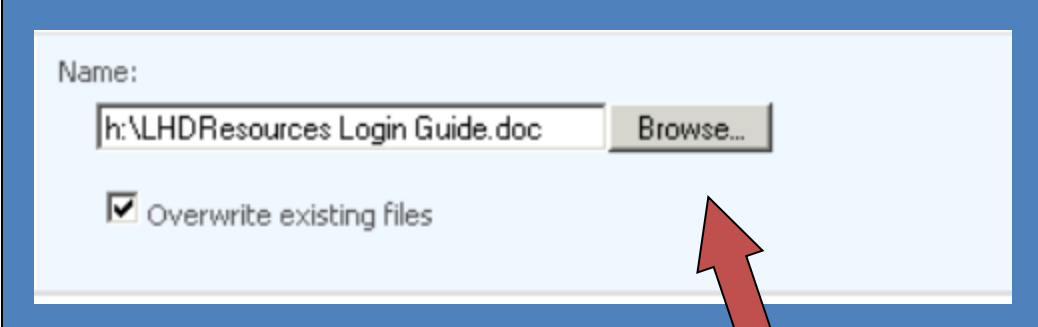


Add new document

- Example: Environmental Public Health (EPH) documents
- Click on Add new document.

Add Documents

- Locate file by browsing your hard drive.
- Click OK to upload file.



This inset dialog box shows the file selection process. It includes a 'Name:' label, a text field containing 'h:\LHDResources Login Guide.doc', and a 'Browse...' button. Below this, there is a checked checkbox labeled 'Overwrite existing files'.

LHDResource > Environmental Public Health (EPH) > Environmental Public Health Documents > Onsite Sewage Systems > Upload Document

Upload Document: Environmental Public Health Documents

Upload Document

Browse to the document you intend to upload.

Name:

h:\LHDResources Login Guide.doc

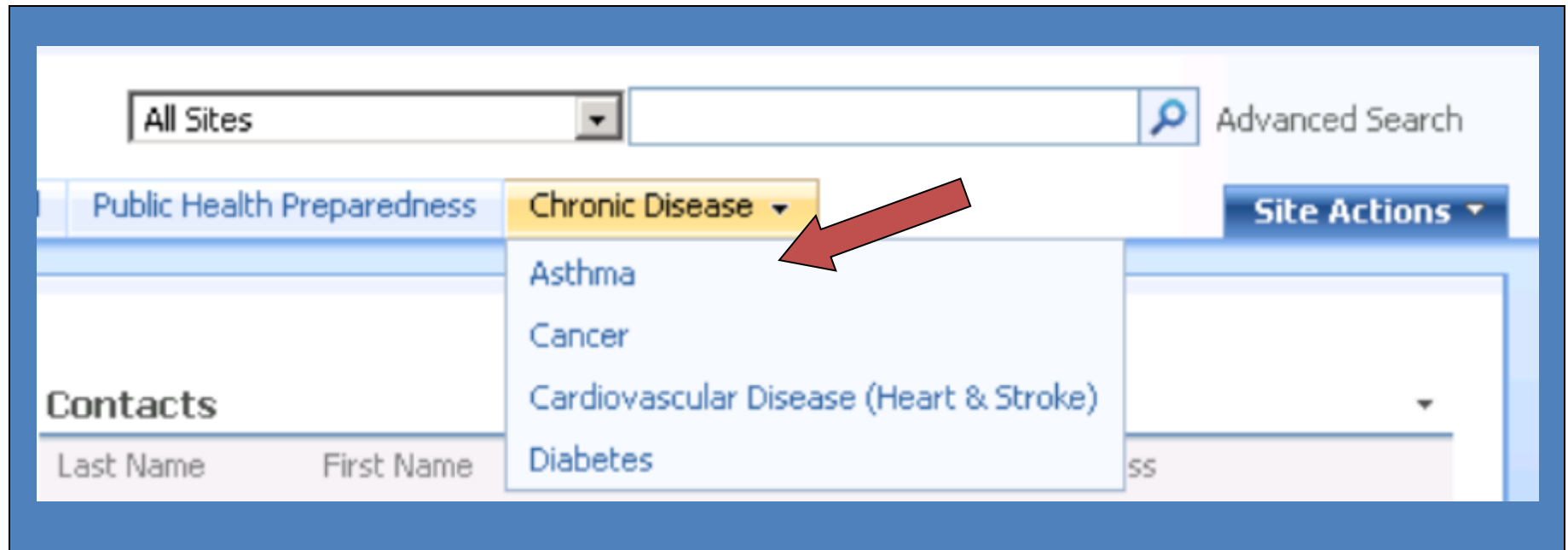
Browse...

☒ Overwrite existing files

OK

Cancel

Tabs with pull-down bars have sub-categories which contain links.



Benefits of using **LHDResource Site**

- Information is all in one place.
- Less email, greater audience.
- Access to several documents.
- Communicate with other health departments.

Contact Info

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apaozols@isdh.in.gov